

# MONITORING AND EVALUATION

## ► Objective of the programme

The Kenya Institute for Public Policy Research and Analysis (KIPPRA) is a public think tank with the mandate of developing capacities for policy formulation, implementation, monitoring and evaluation within National and County governments. KIPPRA also engages in undertaking relevant and timely policy research and analysis, serves as a point of policy engagement and communication on public policy, and develops and maintains a reservoir of knowledge on public policy in contributing to the achievement of national development goals.

Kenya is in the process of implementing the Kenya Vision 2030 and planning for the next phase of development. These processes are driven by the projects and programmes that have been designed to realize these development prospects. However, good programme design recognizes that monitoring and evaluation is an integral part of effective programme management. The monitoring and evaluation course has been designed to ensure that the participants are able to successfully implement public programmes and track results. The course introduces learners to tools and techniques to measure and report project/programme results to stakeholders, including donors, funders, supervisors or the general public. At the end of the course, participants will become familiar with the components of an effective monitoring and evaluation plan, and methods and tools to conduct data collection, statistical analysis and reporting. The course will enable participants to undertake monitoring and evaluation and analyze the results. The participants will appreciate the central role of incorporating evidence not only in the programme design, but also in the monitoring and evaluation of programmes.

## Mode of delivery ►

The course takes ten (10) days of hands-on learning, practicals, and developing frameworks. Attendants of the course are advised to bring a laptop.

## ► Learning outcomes

At the end of the capacity building session, participants are expected to demonstrate the following learning outcomes: -

- 1 Understand the various terminologies used in M&E.
- 2 Compare and contrast monitoring and evaluation.
- 3 Develop M&E indicators.
- 4 Develop M&E plans and Results frameworks.
- 5 Undertake evaluation and impact assessment.
- 6 Describe logic models and their importance to monitoring and evaluation.
- 7 Develop a logical framework (logframe) and theory of change.
- 8 Use of appropriate data collection and analysis methods.
- 9 Undertake data analysis, write M&E report and communicate the findings.

## Facilitation

This course will be facilitated by KIPPRA trainers using a learner-based approach to achieve global best practices in adult learning.

## Who should participate?

The course targets policy makers, policy analysts and implementers (in both national and county government and the private sector) and other related professionals who are involved in the management and implementation of development programmes.

## Training sessions

The modules for this course have been designed with the learner in mind. They are intended to promote learning and enhance the proficiency of the learner in using Monitoring and Evaluation for efficient and effective programme implementation. Participants will be introduced to basic concepts and tools on Monitoring and Evaluation. The participants will also gain knowledge on how to use M&E data for effective decision making and prioritization. Through the formalized daily process evaluations, as well as informal participant feedback, modifications will be made to the capacity building program.

## Sessions

- 1 Basic concepts and tools of M&E.
- 2 Data collection & information management for M&E.
- 3 Linking M&E with Result & Risk Based Management.
- 4 Developing M&E workplan.
- 5 Outcome harvesting.
- 6 M&E reporting and dissemination.
- 7 Impact evaluation approaches in M&E using STATA.
- 8 Spatial analysis and qualitative designs in impact evaluation.

## Capacity needs assessment

To ensure we tailor the course to the training needs of the participants, KIPPRA conducts a training needs assessment before the Monitoring and Evaluation Capacity Building Session.

## For more information, contact



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