



**EXPRESSION OF INTEREST FOR THE SUPPLY,
INSTALLATION, TESTING AND COMMISSIONING OF
OFFICE 365 (MS EXCHANGE ONLINE, SHAREPOINT
INTRANET, SKYPE FOR BUSINESS AND MICROSOFT
APPLICATIONS)**

ADVERTISEMENT:

Tender No. KP/o365/03/2016-17

The Kenya Institute for Public Policy Research and Analysis (KIPPRA) is a public policy research Institute established to develop human and institutional capacities required for the formulation of medium and long-term strategic perspectives for development of Kenya. The Institute discharges this mandate by undertaking economic forecasting, policy analysis and research, and capacity building.

The Institute is inviting Expression of Interest from qualified and experienced firms to install, test and commission office 365 (ms exchange online, sharepoint intranet, skype for business and microsoft applications)

Firms MUST provide the following eligibility requirements:

- Detailed company profile including physical addresses
- Certificate of registration or incorporation.
- Single Business Permit for the current year, 2017.
- KRA Tax Compliance Certificate (valid).
- AGPO certificate (for firms registered under Youth, women and Persons with Disability).
- Reference: Provided proof of offering similar service to at least three government/public agencies. Provide details of the contact person(s).

A set of the complete tender documents (**1 Original and 1 copy**) in a plain sealed envelope clearly indicating "**Tender No. KP/o365/03/2016-17-..EXPRESSION OF INTEREST FOR THE INSTALLATION, TESTING AND COMMISSIONING OF OFFICE 365 (MS EXCHANGE ONLINE, SHAREPOINT INTRANET, SKYPE FOR BUSINESS AND MICROSOFT APPLICATIONS)**" to be deposited in the tender box located at 5th floor Bishops Garden Towers, Bishops Road, Nairobi.

Large documents that cannot fit in the Tender Box shall be registered at the Supply Chain and receipt acknowledged. The tender documents should be addressed to:

**The Executive Director,
Kenya Institute for Public Policy Research & Analysis,
2nd Floor, Bishops Garden Towers, Bishops Road
P O Box 56445 -00200,
Tel: 2719933/4, 4936 000
NAIROBI**

So as to reach not later than **12th April, 2017 at 11.00 am**. The opening of the bids will take place thereafter at the 5th Floor Boardroom, Bishops Garden Towers on the same day in the presence of the bidders who will be interested to attend.

**Head, Supply Chain Mgt
For. Executive Director**